



# SCAAO Newsletter

**\*South Carolina Association of Assessing Officials\***

## **2013 SCAAO Spring Conference April 30 - May 5, 2013**

Beach Cove Resort  
4800 S. Ocean Blvd., N. Myrtle Beach, SC  
Reservations: 1-800-331-6533  
Fax: 1-843-918-8399  
[www.beachcove.com](http://www.beachcove.com)

*SCAAO is celebrating 25 years of Spring Conferences  
being held at Beach Cove Resort*

### **Beach Cove Room Rates**

***\*Deadline to reserve rooms  
is March 29, 2013***

1 BR - \$97.00 per night  
(with taxes and fees- \$116.48)  
2 BR - \$150.00  
(with taxes and fees-\$175.84)  
3 BR - \$193.00  
(with taxes and fees-\$224.00)

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Conference/Continuing Education Registration Deadline: April 5, 2013

**South Carolina  
Association of  
Assessing Officials**  
***Executive Board***  
**2013**

**President**

Jacky Hunter

**President-Elect**

Ed Hughes

**Vice Presidents**

Piedmont– Donna Lominack  
Midlands– Clarence Caudill  
Low Country– Wilson Baggett

**Secretary**

Kelly Reeves

**Treasurer**

Adriane Shealy  
Po Box 299  
Little Mountain, SC 29075

**Assistant Treasurer**

Ashley Miles

**Immediate Past President**

Wendell Irby

**Executive Secretary**

Jerry Robertson

**Board of Directors**

Robin Watkins - 2013  
Doretta Elliott - 2013  
Toy Glennon - 2014  
Cindy Burke - 2015  
Earl Alexander - 2015  
Karen Lindler - 2015

**IAAO Representative**

Earl Alexander

**IAAO Candidates Club**

Dians Sharp

**Committee Chairmen**

**Education**

George Wise

**Legislative Study**

John Cloyd

**Conference**

Brenda Truesdale

**SMAC Representative-DOR**

Rob Mayer

**SMAC Representative-SCAAO**

Mike Freeman

**Parliamentarian**

Sara Wade

**Chaplain**

Rob Mayer

**Newsletter Editor**

Ashley Miles

**Photographer**

Eric Rowell

## *From The President ~ Jacky Hunter*

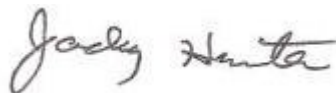
Dear SCAAO Members:

I would like to thank each of you for allowing me to be SCAAO President for 2013. I look forward to working with all SCAAO members. I ask for your help in providing me with any suggestions that will make our organization even better or any input in preparing programs that will help get others involved in our organization.

The SCAAO Spring Conference is only weeks away. The Conference & Education Committees are working hard to prepare for a great conference with informative classes that will enable us to comply with applicable laws and practices that are consistently used by all of us in the assessment of property values. I hope you will plan to attend.

I look forward to seeing you in May. Please feel free to contact me (864-260-4309 office, 864-221-5065 cell, [jhunter@andersoncountysc.org](mailto:jhunter@andersoncountysc.org)) with any suggestions or thoughts about SCAAO.

Sincerely,



Jacky Hunter  
2013 SCAAO President

## Honorary Members Invitation Letter

Dear Honorary Members:

On behalf of the SCAAO Executive Board, I would like to extend a special invitation for you to join us at the 2013 Spring Educational Conference at the Beach Cove Resort in North Myrtle Beach.

It is always a pleasure to have former members of our association in attendance, and especially those who have been identified by the colleagues as honorary members such as you. In accordance with the SCAAO constitution and at the pleasure of the Executive Board, your registration fee has been waived.

If you can join us, please complete the registration form below indicating your attendance to the events on Thursday and Friday evenings. It is important that we have this information so registration packets will include a name tag for each individual and we can project a closer number of persons attending.

We look forward to seeing you and your guest in Myrtle Beach.

Sincerely,

Jerry M. Robertson  
SCAAO Executive Secretary

### Honorary Member Registration Form

Name: \_\_\_\_\_

Guest Name: \_\_\_\_\_

# attending Frogmore Supper on Thursday night (May 2, 2013): \_\_\_\_\_

# attending Banquet Supper on Friday night (May 3, 2013): \_\_\_\_\_

Mail registration form to:

SCAAO c/o Adriane Shealy

PO Box 299

Little Mountain, SC 29075

Registration Deadline:

April 5, 2013

**2013 SCAAO SPRING CONFERENCE AND EDUCATIONAL SEMINAR**  
**April 30 – May 5, 2013**  
**Beach Cove Resort**  
**CONFERENCE REGISTRATION FORM**

Name \_\_\_\_\_ Title \_\_\_\_\_

Jurisdiction \_\_\_\_\_ Office \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Please indicate which activities you plan to attend.

- SCAAO SPRING CONFERENCE 4/30/13 – 5/5/13 (PRIOR TO APRIL 5<sup>TH</sup>)** \$100.00  
 (fee includes cost for one guest to attend the **Frogmore & Banquet**, but NOT another employee of your office) **Conference Registration fee for Honorary Members is waived.**

Guest Name \_\_\_\_\_

- SCAAO SPRING CONFERENCE 4/30/13– 5/5/13 (AFTER APRIL 5<sup>TH</sup>)** \$125.00  
 (fee includes cost for one guest to attend the **Frogmore & Banquet**, but NOT another employee of your office)

Guest Name \_\_\_\_\_

Number attending: Frogmore Stew (Thursday Night) \_\_\_\_\_

Banquet (Friday Night) \_\_\_\_\_

- Frogmore Stew only** **If attending workshop/continuing education only and do not plan on attending Conference, you must have a ticket to attend the Frogmore.** \$20.00

**TOTAL AMOUNT ENCLOSED** \$ \_\_\_\_\_

**NOTE:** To Enroll For The Workshop For The Auditors, Treasurers or Tax Collectors Or For The Continuing Educational Courses For The Assessors, You Must Complete The Appropriate Registration Form(s). You May Submit One Check To Cover Cost Of The Conference Registration And The Educational Workshops. Please Complete The Attached Registration Forms And Return Along With Your Payment To The Address Listed Below:

*Make checks payable to SCAAO and mail to:*  
**SCAAO c/o Adriane Shealy**  
**Post Office Box 299**  
**Little Mountain, South Carolina 29075**

**2013 SCAAO EDUCATIONAL WORKSHOP**  
**AUDITOR'S, TREASURER'S AND TAX COLLECTOR'S**

**COURSE REGISTRATION FORM - WEDNESDAY, MAY 1 AND THURSDAY, MAY 2, 2013**

**Wednesday, May 1, 2013**

- 12:30pm– 1:30pm      *Registration for SCAAO Educational Workshop*      **\$40.00**
- 1:30pm – 2:45pm      *Workshop: “Planes, Trains and Automobiles—Assessing “Mobile” Property—Where and How” A panel discussion about boats, planes and campers*
- 2:45pm – 3:00pm      *Break*
- 3:00pm – 4:00pm      *Workshop: Continued discussion on Mobile Property*

**Thursday, May 2, 2013**

- 9:00am - 10:15am      *Workshop: Legal Residence and Homestead—How to Investigate and What to Grant?*
- 10:15am -10:30am      *Break*
- 10:15am – 12 Noon      *Workshop: Reassessment—What to do in a falling market? Appeals/ALC/ATIs/ Rollbacks/Rollforwards*

*Total Amount Enclosed:*      \$ \_\_\_\_\_

*The SCAAO Spring Workshop cost of \$40.00 covers pre-conference workshops held Wednesday afternoon and Thursday morning. To attend other Conference function that begins on Thursday afternoon, you must register for the Conference. Conference fee is \$100.00 prior to April 5<sup>th</sup> and \$125.00 after April 5<sup>th</sup>. The conference fee includes frogmore, banquet and Friday’s meeting. If attending workshops only and do not plan to attend conference, the cost of frogmore is \$20.00.*

*Honorary Members who attend the Education Workshop are required to pay the Workshop Registration Fee in the amount of \$40.00.*

Name \_\_\_\_\_ Title \_\_\_\_\_

Jurisdiction \_\_\_\_\_ Office \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

*Make checks payable to SCAAO and mail to:  
SCAAO c/o Adriane Shealy  
Post Office Box 299  
Little Mountain, South Carolina 29075*

South Carolina Department of Revenue is the Provider of this Course

South Carolina Association of Assessing Officials  
Continuing Education Courses

[Information Page](#)

Both the Registration Form and Enrollment Agreement **must be completed**. Please enter the total amount of money on [Page Two](#) of the Registration Form for **each** individual. Each person registering for a class must fill out a Registration Form and Enrollment Agreement. However, you can write one check to cover multiple completed Registration Forms.

[EACH COURSE IS LIMITED TO 50 ATTENDEES](#)

**Course Location and Date:**

**Wednesday, May 1, 2013**

Beach Cove Resort  
4800 South Ocean Boulevard  
North Myrtle Beach, SC 29582

**Valuation of Low-End Residential Properties**  
**SCLLR 110-CE-1254**

REGISTRATION DEADLINE FOR CLASS IS: Friday, April 5, 2013

- The \$100.00 cost of this course includes all material.
  - Registration will be from 8:00am to 8:30am.
  - Class will begin at 8:30am.
  - Lunch will be on your own.
- Class will conclude at 4:30pm.

Please complete a registration form for each person attending the educational workshop and return it along with your check made payable to **SCAAO by Friday, April 5, 2013** to the address listed below. You may fax your registration and enrollment agreement and mail your payment later with your **original** registration form and enrollment agreement.

As you are aware, you are required by state law to attend **Seven (7) hours** of continuing education provided by the Department of Revenue.

**Please Note:**

**FINAL CLASS FOR**  
**Valuation of Low-End Residential Properties – SCLLR CE-1254**  
**will be Wednesday, 22 May 2013 at SEAWELLS**

**This class will NOT BE OFFERED at the CASC Conference in Beaufort 2013.**

**You may mail, fax or email to Adriane Shealy:**

**SCAAO, c/o Adriane Shealy**  
**Post Office Box 299**  
**Little Mountain, South Carolina 29075**  
**Telephone ~ 803-898-5480 ~ Fax: 803-898-5484 ~**  
**Shealya@sctax.org**

**Page 1 of 3 - Valuation of Low-End Residential Properties - Wednesday, May 1, 2013**

South Carolina Department of Revenue is the Provider of this Course

South Carolina Association of Assessing Officials  
**COURSE REGISTRATION FORM**

Enrollment Agreement Page 3 must be signed and returned with this Registration Form

**\*\*\*\*Applications MUST be Typed or Printed Legibly\*\*\*\***

Legal Name:	Title:
County:	Your Office Address:
City:	State Zip Code
Email:	Telephone No:
SC Appraisal Lic/Cert #:	SSN: xxx-xx-_____ (just last 4 #'s)

**\*\*\*\*Applications MUST be Typed or Printed Legibly\*\*\*\***

Beach Cove Resort  
 4800 South Ocean Boulevard  
 North Myrtle Beach, SC 29582

**Wednesday, May 1, 2013**

[ ]

**Valuation of Low-End Residential Properties**

\$100.00

(SCLLR 110-CE-1254) - \$100.00 – Seven (7) Hours Credit

*The purpose of this workshop is to provide assistance in the valuation of low-end and difficult residential properties that often create valuation issues. It is not unusual that these types of properties when sold have a sales ratio considerably higher than 1.00 and a very regressive PRD (Price-Related Differential). Discussion and data will center on lower valued residential properties and income and value associated with rental properties. The workshop will conclude with definitions and value issues on manufactured homes, modular homes and odd and unusual homes.*

Please make checks payable to SCAAO and send to:

SCAAO c/o Adriane Shealy  
 Post Office Box 299  
 Little Mountain, South Carolina 29075

*Total Amount Enclosed: \$ \_\_\_\_\_*

# South Carolina Department of Revenue is the Provider of this Course

## APPRAISER MANDATORY CONTINUING EDUCATION COURSE ENROLLMENT AGREEMENT

SCAAO  
Post Office Box 299  
Little Mountain, South Carolina 29075  
(803) 898-5480 Fax: (803) 898-5484

PLEASE TYPE OR PRINT LEGIBLY

Legal Name:	Title:
County:	Your Office Address:
City:	State Zip Code
Email:	Telephone No:
SC Appraisal Lic/Cert #:	SSN: xxx-xx-_____ (just last 4 #'s)

Beach Cove Resort  
4800 South Ocean Boulevard  
North Myrtle Beach, SC 29582

**Wednesday, May 1, 2013**  
**Valuation of Low-End Residential Properties**  
**(SCLLR 110-CE-1254) (Seven Hours Credit)**

### Policies & Procedures:

**Class Conduct:** The instructor has the right to have any disruptive student removed from the class. All pagers and/or cell phones are to be turned off during class hours.

**Cancellation:** We reserve the right to cancel the course if a minimum of ten (10 students do not register). If an emergency (i.e., act of God, weather emergency, illness of instructor) warrants the rescheduling of a course, you will be advised as soon as possible. If the course is cancelled, students will receive full refunds.

**Refunds:** Refunds will be paid only upon receipt of written notice postmarked or faxed at least one week before the course. No refunds will be paid for notices received six days or less prior to the course. **NO EXCEPTIONS**

**Certificate:** Upon successful completion of the course, a Certificate-of-Completion will be mailed to the student. Rosters are kept for five years.

Our courses are offered to anyone regardless of race, color, religion, sex, national origin, familial status, or handicap. If you need special accommodations, please notify us immediately.

Cost of the course includes all material.

**MANDATORY ATTENDANCE:** *I understand that registering for the class requires me to attend the full course in order to receive Mandatory Continuing Education Credit. If for any reason, I enter late, leave early, take extended breaks, or am unable to attend the entire course, I will not receive credit. There will be no make-up for any sessions missed.*

*I have read, understand, and hereby consent to the above policies.*

Signature: \_\_\_\_\_  
(Signature required for registration)

Date: \_\_\_\_\_



South Carolina Department of Revenue is the Provider of this Course

South Carolina Association of Assessing Officials  
Continuing Education Courses

[Information Page](#)

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***Page 1 of 3 - Valuation of Low-End Residential Properties - Thursday, May 2, 2013***

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South Carolina Association of Assessing Officials  
COURSE REGISTRATION FORM

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**Thursday, May 2, 2013**

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**(SCLLR 110-CE-1254) - \$100.00 – Seven (7) Hours Credit**

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Little Mountain, South Carolina 29075

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*Page 2 of 3 - Valuation of Low-End Residential Properties - Thursday, May 2, 2013*

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APPRAISER MANDATORY CONTINUING EDUCATION COURSE  
ENROLLMENT AGREEMENT

SCAAO  
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Little Mountain, South Carolina 29075  
(803) 898-5480 Fax: (803) 898-5484

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County:	Your Office Address:
City:	State Zip Code
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SC Appraisal Lic/Cert #:	SSN: xxx-xx-_____ (just last 4 #'s)

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Thursday, May 2, 2013  
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**(SCLLR 110-CE-1254) (Seven Hours Credit)**

**Policies & Procedures:**

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Our courses are offered to anyone regardless of race, color, religion, sex, national origin, familial status, or handicap. If you need special accommodations, please notify us immediately.

Cost of the course includes all material.

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*I have read, understand, and hereby consent to the above policies.*

Signature: \_\_\_\_\_  
*(Signature required for registration)*

Date: \_\_\_\_\_

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South Carolina Association of Assessing Officials  
Continuing Education Courses

[Information Page](#)

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**EACH COURSE IS LIMITED TO 50 ATTENDEES**

**Course Location and Date:**

**Wednesday, May 1, 2013**

Beach Cove Resort  
4800 South Ocean Boulevard  
North Myrtle Beach, SC 29582

*This is a Combined Course – See Note Below:*

***Understanding Green Homes – CE-1272 and  
GLA Calculations – Basics to Advanced – CE-1271***

**REGISTRATION DEADLINE FOR CLASS IS: Friday, April 5, 2013**

- The \$100.00 cost of this course includes all material.
  - Registration will be from 8:00am to 8:30am.
  - Class will begin at 8:30am.
  - Lunch will be on your own.
- Class will conclude at 4:30pm.

Please complete a registration form for each person attending the educational workshop and return it along with your check made payable to **SCAAO by Friday, April 5, 2013** to the address listed below. You may fax your registration and enrollment agreement and mail your payment later with your **original** registration form and enrollment agreement.

*Please Note:* *The above two classes – Understanding Green Homes & GLA Calculations are two separate classes that will be taught in conjunction as one class. You will receive eight (8) hours of continuing education for taking both these classes – you may not split these classes. Both classes go hand-in-hand as ONE course.*

**You may mail, fax or email to Adriane Shealy:** *SCAAO, c/o Adriane Shealy  
Post Office Box 299  
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Telephone ~ 803-898-5480 ~Fax: 803-898-5484 ~  
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***Page 1 of 3 - Understanding Green Homes & GLA Calculations - Wednesday, May 1, 2013***

**South Carolina Association of Assessing Officials  
COURSE REGISTRATION FORM**

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***Wednesday, May 1, 2013***

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***Carlton H. Segars, Jr. AQB Certified USPAP Instructor # 10168***

***Understanding Green Homes:*** Today's builders are utilizing new innovative techniques & products that save not only time & money, but energy as well. Builders are constructing healthier, more energy efficient homes which creates a unique problem for Real Estate Professionals. The understanding of the unique aspects of these products is vital, not only to the successful marketing, but also valuation issues. This course is designed to give both the Real Estate Appraiser & Real Estate Agent/Broker a good basic understanding of what goes into these products and how they help create a better, more durable and healthier home.

***GLA Calculations – Basics to Advanced:*** One of the major reasons that Real Estate Appraisers & Real Estate Agents/Brokers get sued is over inaccurate square footage. The most critical part of your job is accuracy. This course is designed to give both the Real Estate Appraiser & Real Estate Agent/Broker a good basic understanding of what goes into the measurement, calculation & development of something as simple as a sketch & how this helps to create a credible Appraisal or Listing. Advanced techniques & methods will be discussed as well. This class is a great refresher for the seasoned agent & appraiser, as well as, new agents & appraisers.

*These courses have been approved by SCLLR for four (4) hours of CE Credit each. The courses will be taught as a package & you will receive two certificates at the end of the course. This credit is good for both Real Estate Appraisers & Real Estate Agent/Broker CE.*

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**Total Amount Enclosed: \$ \_\_\_\_\_**

***Page 2 of 3 - Understanding Green Homes & GLA Calculations - Wednesday, May 1, 2013***

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*I have read, understand, and hereby consent to the above policies.*

Signature: \_\_\_\_\_  
*(Signature required for registration)*

Date: \_\_\_\_\_

**NOTE: PLEASE COMPLETE ENROLLMENT AGREEMENT**

**Page 3 of 3 - Understanding Green Homes & GLA Calculations - Wednesday, May 1, 2013**

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**South Carolina Association of Assessing Officials  
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***Shealya@sctax.org***

***Page 1 of 3 - Understanding Green Homes & GLA Calculations - Thursday, May 2, 2013***

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COURSE REGISTRATION FORM**

**Enrollment Agreement Page 3 must be signed and returned with this Registration Form**

**\*\*\*\*Applications MUST be Typed or Printed Legibly\*\*\*\***

Legal Name:	Title:
County:	Your Office Address:
City:	State    Zip Code
Email:	Telephone No:
SC Appraisal Lic/Cert #:	SSN:     xxx-xx-_____ (just last 4 #'s)

**Beach Cove Resort  
4800 South Ocean Boulevard  
North Myrtle Beach, SC 29582**

**Thursday, May 2, 2013**

**This is a Combined Course**

***Understanding Green Homes – CE-127 and  
GLA Calculations – Basics to Advanced – CE-1271***

***Carlton H. Segars, Jr. AQB Certified USPAP Instructor # 10168***

**Understanding Green Homes:** Today's builders are utilizing new innovative techniques & products that save not only time & money, but energy as well. Builders are constructing healthier, more energy efficient homes which creates a unique problem for Real Estate Professionals. The understanding of the unique aspects of these products is vital, not only to the successful marketing, but also valuation issues. This course is designed to give both the Real Estate Appraiser & Real Estate Agent/Broker a good basic understanding of what goes into these products and how they help create a better, more durable and healthier home.

**GLA Calculations – Basics to Advanced:** One of the major reasons that Real Estate Appraisers & Real Estate Agents/Brokers get sued is over inaccurate square footage. The most critical part of your job is accuracy. This course is designed to give both the Real Estate Appraiser & Real Estate Agent/Broker a good basic understanding of what goes into the measurement, calculation & development of something as simple as a sketch & how this helps to create a credible Appraisal or Listing. Advanced techniques & methods will be discussed as well. This class is a great refresher for the seasoned agent & appraiser, as well as, new agents & appraisers.

*These courses have been approved by SCLLR for four (4) hours of CE Credit each. The courses will be taught as a package & you will receive two certificates at the end of the course. This credit is good for both Real Estate Appraisers & Real Estate Agent/Broker CE.*

**.Please make checks payable to SCAAO and send to:**

**SCAAO c/o Adriane Shealy  
Post Office Box 299  
Little Mountain, South Carolina 29075**

**Total Amount Enclosed: \$ \_\_\_\_\_**



**CONTINUING EDUCATION COURSE ENROLLMENT AGREEMENT**

SCAAO  
Post Office Box 299  
Little Mountain, South Carolina 29075  
(803) 898-5480 Fax: (803) 898-5484

PLEASE TYPE OR PRINT LEGIBLY

Legal Name:	Title:
County:	Your Office Address:
City:	State Zip Code
Email:	Telephone No:
SC Appraisal Lic/Cert #:	SSN: xxx-xx-_____ (just last 4 #'s)

Beach Cove Resort  
4800 South Ocean Boulevard  
North Myrtle Beach, SC 29582

***Thursday, May 2, 2013***

**Understanding Green Homes – CE-1272 and  
GLA Calculations – Basics to Advanced – CE-1271**

**Policies & Procedures:**

**Class Conduct:** The instructor has the right to have any disruptive student removed from the class. All pagers and/or cell phones are to be turned off during class hours.

**Cancellation:** We reserve the right to cancel the course if a minimum of ten (10 students do not register). If an emergency (i.e., act of God, weather emergency, illness of instructor) warrants the rescheduling of a course, you will be advised as soon as possible. If the course is cancelled, students will receive full refunds.

**Refunds:** Refunds will be paid only upon receipt of written notice postmarked or faxed at least one week before the course. No refunds will be paid for notices received six days or less prior to the course. **NO EXCEPTIONS**

**Certificate:** Upon successful completion of the course, a Certificate-of-Completion will be mailed to the student. Rosters are kept for five years.

Our courses are offered to anyone regardless of race, color, religion, sex, national origin, familial status, or handicap. If you need special accommodations, please notify us immediately.

Cost of the course includes all material.

**MANDATORY ATTENDANCE:** *I understand that registering for the class requires me to attend the full course in order to receive Mandatory Continuing Education Credit. If for any reason, I enter late, leave early, take extended breaks, or am unable to attend the entire course, I will not receive credit. There will be no make-up for any sessions missed. I have read, understand, and hereby consent to the above policies.*

Signature: \_\_\_\_\_  
(Signature required for registration)

Date: \_\_\_\_\_

**NOTE: PLEASE COMPLETE ENROLLMENT AGREEMENT**

**Page 3 of 3 - Understanding Green Homes & GLA Calculations - Thursday, May 2, 2013**

## IMPORTANT ANNOUNCEMENT WITH REFERENCE TO THE USPAP CLASS

**\*\*\*Due to the Appraisal Foundation Policy, we will not be able to give credit if you do not have the 2012-2013 USPAP Manual in your possession when attending the USPAP class\*\*\***

Each student will be required to have the 2012-2013 USPAP (Uniform Standards of Professional Appraisal Practice Manual) in their possession when attending the USPAP class in order to receive credit.

IT IS THE STUDENT'S RESPONSIBILITY TO HAVE THE MANUAL WHEN ATTENDING CLASS.

**MANUALS WILL NOT BE PROVIDED!**

*You may order the Manual from the Appraisal Foundation.*

*Their information is as follows:*

The Appraisal Foundation  
1155 15th Street, NW, Suite 1111  
Washington, DC 20005  
Telephone: 202-347-7722  
Fax: 202-347-7727  
[www.appraisalfoundation.org](http://www.appraisalfoundation.org)

**PLEASE NOTE: You WILL NOT receive credit if you do not have the 2012-2013 USPAP Manual in your possession in class.**

SCAAO is the Provider for This Course

South Carolina Association of Assessing Officials  
Continuing Education Courses

Information Page

Both the Registration Form and Enrollment Agreement must be completed. Please enter the total amount of money on Page Two of the Registration Form for each individual. Each person registering for a class must fill out a Registration Form and Enrollment Agreement. However, you can write one check to cover multiple completed Registration Forms – please specify on check stub what courses the money is appropriated to.

THIS COURSE IS LIMITED TO 50 ATTENDEES

Course Location & Dates

Beach Cove Resort  
4800 South Ocean Boulevard  
North Myrtle Beach, South Carolina 29582

Thursday, May 2, 2013

*National USPAP Update – No. 92-CE-1226*  
*Seven Hours Credit*  
*Please Bring Current USPAP Manual*

REGISTRATION DEADLINE FOR CLASS IS: Friday – April 5, 2013

- Registration will be from 8:00am to 8:30am
  - The cost of this course is \$100.00.
- Lunch is on your own.

This seven (7) hour course will be held at 8:30am to 4:30pm  
Beach Cove Resort  
4800 South Ocean Boulevard  
North Myrtle Beach, South Carolina 29582

Please complete a registration form for each person attending the educational workshop and return it along with your check made payable to SCAAO by April 5, 2013 to the address listed below. You may fax your registration and enrollment agreement and mail your payment later with your original registration form and enrollment agreement.

You may mail, fax or email to Adriane Shealy:     SCAAO, c/o Adriane Shealy  
Post Office Box 299  
Little Mountain, South Carolina 29075  
Telephone: 803-898-5480 Fax: 803-898-5484

Page 1 of 3 - USPAP - Thursday, May 2, 2013

SCAAO is the Provider of this Course  
 South Carolina Association of Assessing Officials  
 COURSE REGISTRATION FORM

**Enrollment Agreement Page 3 must be signed and returned with this Registration Form**

Legal Name:	Title:
County:	Mailing Address:
City:	State <span style="float: right;">Zip Code</span>
Email:	Telephone No:
SC Appraisal Lic/Cert #:	SSN:    xxx-xx-_____ (just last 4 #'s)

**Beach Cove Resort  
 4800 South Ocean Boulevard  
 North Myrtle Beach, South Carolina 29582**

***Thursday, May 2, 2013***

**National USPAP Update – No.92-CE-1226    \$100.00**  
***Seven (7) Hours Credit***

This workshop is the National Seven-hour USPAP Update offered for continuing Education for Licensure and Certification through the Appraisal Foundation (No exam required).

**Each Student Will Be Required To Have  
 The 2012-2013 USPAP Manual in Their Possession  
 When Attending The USPAP Class In Order To Receive Credit.**

***Sharing USPAP Manual in class is PROHIBITED***

**Please make checks payable to SCAAO and send to:**

SCAAO c/o Adriane Shealy  
 Post Office Box 299  
 Little Mountain, South Carolina 29075

*Total Amount: \$ \_\_\_\_\_*

*Page 2 of 3 - USPAP - Thursday, May 2, 2013*

SCAAO is the Provider of this Course

**CONTINUING EDUCATION COURSE ENROLLMENT AGREEMENT**

***National USPAP Update – No. 92-CE-1226***

SCAAO  
Post Office Box 299  
Little Mountain, South Carolina 29075  
(803) 898-5480 Fax: (803) 898-5484

PLEASE PRINT

Legal Name:	Title:
County:	Mailing Address:
City:	State Zip Code
Email:	Telephone No:
SC Appraisal Lic/Cert #:	SSN: xxx-xx-_____ (just last 4 #'s)

***Policies & Procedures:***

**Class Conduct:** The instructor has the right to have any disruptive student removed from the class. All pagers and/or cell phones are to be turned off during class hours.

**Cancellation:** We reserve the right to cancel the course if a minimum of ten (10 students do not register). If an emergency (i.e., act of God, weather emergency, illness of instructor) warrants the rescheduling of a course, you will be advised as soon as possible. If the course is cancelled, students will receive full refunds.

**Refunds:** Refunds will be paid only upon receipt of written notice postmarked or faxed at least one week before the course. No refunds will be paid for notices received six days or less prior to the course. NO EXCEPTIONS.

**Certificate:** Upon successful completion of the course, a Certificate-of-Completion will be mailed to the student. Rosters are kept for five years.

Our courses are offered to anyone regardless of race, color, religion, sex, national origin, familial status, or handicap. If you need special accommodations, please notify us immediately.

Cost of the course includes all material.

**MANDATORY ATTENDANCE:** *I understand that registering for the class requires me to attend the full course in order to receive Mandatory Continuing Education Credit. If for any reason, I enter late, leave early, take extended breaks, or am unable to attend the entire course, I will not receive credit. There will be no make-up for any sessions missed.  
I have read, understand, and hereby consent to the above policies.*

***I certify that I have in my possession a copy of the 2012-2013 USPAP Manual & Course Student Manual for use in class & I retain a USPAP Manual for use in the office.***

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**NOTE: PLEASE COMPLETE ENROLLMENT AGREEMENT**

***Page 3 of 3 - USPAP - Thursday, May 2, 2013***







# Congratulations!



# *TENTATIVE AGENDA - SCAAO EDUCATIONAL CONFERENCE*

## **Wednesday, May 1, 2013**

8:00am-9:00am Continental Breakfast

### **Continuing Education: Valuation of Low-end Residential Properties**

8:00am-8:30am Registration - Valuation of Low-End Residential Properties - 2nd Floor Lobby  
8:30am-10:00am Continuing Education - Valuation of Low-End Residential Properties  
10:00am-10:15am Break  
10:15am-12:00noon Continuing Education - Valuation of Low-End Residential Properties (continued)  
12:00noon-1:00pm Lunch - On Your Own  
1:00pm-2:30pm Continuing Education - Valuation of Low-End Residential Properties (continued)  
2:30pm-2:45pm Break  
2:45-4:30pm Continuing Education - Valuation of Low-End Residential Properties (continued)

### **Continuing Education: Understanding Green Homes & GLA Calculations**

8:00am-8:30am Registration - Understanding Green Homes & GLA Calculations - 2nd Floor Lobby  
8:30am-10:00am Continuing Education - Understanding Green Homes & GLA Calculations  
10:00am-10:15am Break  
10:15am-12:00noon Continuing Education - Understanding Green Homes & GLA Calculations (continued)  
12:00noon-1:00pm Lunch - On Your Own  
1:00pm-2:30pm Continuing Education - Understanding Green Homes & GLA Calculations (continued)  
2:30pm-2:45pm Break  
2:45-4:30pm Continuing Education - Understanding Green Homes & GLA Calculations (continued)

### **Auditor's, Treasurer's & Tax Collector's Educational Workshop**

12:30pm-1:30pm Registration for SCAAO Educational Workshop (2nd floor lobby)  
1:30pm-4:00pm Workshop

## **Thursday, May 2, 2013**

8:00am-9:00am Continental Breakfast

### **Continuing Education: Valuation of Low-end Residential Properties**

8:00am-8:30am Registration - Valuation of Low-End Residential Properties - 2nd Floor Lobby  
8:30am-10:00am Continuing Education - Valuation of Low-End Residential Properties  
10:00am-10:15am Break  
10:15am-12:00noon Continuing Education - Valuation of Low-End Residential Properties (continued)  
12:00noon-1:00pm Lunch - On Your Own  
1:00pm-2:30pm Continuing Education - Valuation of Low-End Residential Properties (continued)  
2:30pm-2:45pm Break  
2:45-4:30pm Continuing Education - Valuation of Low-End Residential Properties (continued)

### **Continuing Education: USPAP**

8:00am-8:30am Registration - USPAP - 2nd Floor Lobby  
8:30am-10:00am Continuing Education - USPAP  
10:00am-10:15am Break  
10:15am-12:00noon Continuing Education - USPAP (continued)  
12:00noon-1:00pm Lunch - On Your Own  
1:00pm-2:30pm Continuing Education - USPAP (continued)  
2:30pm-2:45pm Break  
2:45-4:30pm Continuing Education - USPAP (continued)



# *TENTATIVE AGENDA - SCAAO EDUCATIONAL CONFERENCE*

## **Thursday, May 3, 2012 (cont'd)**

### **Continuing Education: Understanding Green Homes & GLA Calculations**

8:00am-8:30am	Registration - Understanding Green Homes & GLA Calculations - 2nd Floor Lobby
8:30am-10:00am	Continuing Education - Understanding Green Homes & GLA Calculations
10:00am-10:15am	Break
10:15am-12:00noon	Continuing Education - Understanding Green Homes & GLA Calculations (continued)
12:00noon-1:00pm	Lunch - On Your Own
1:00pm-2:30pm	Continuing Education - Understanding Green Homes & GLA Calculations (continued)
2:30pm-2:45pm	Break
2:45-4:30pm	Continuing Education - Understanding Green Homes & GLA Calculations (continued)

### **Auditor's, Treasurer's & Tax Collector's Educational Workshop (cont'd)**

9:00am-12:00noon	Workshop
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### **Conference Information**

2:00pm-5:00pm	Conference Registration
2:00pm-6:30pm	Exhibits Open
5:00pm-6:30pm	Exhibitors Reception
7:30pm-11:00pm	Frogmore Stew - Entertainment provided by <b>Still Cruzin' Band</b>

## **Friday, May 4, 2012**

8:00am-9:30am	Executive Board Meeting
8:00am-9:30am	Continental Breakfast
9:00am-9:30am	Conference Registration Continues
9:45am-10:00am	Welcome - Jacky Hunter, SCAAO President
10:00am-11:00am	Speaker - The Honorable Deidre Edmonds, Probate Judge of Horry County - "Trust and other related issues"
11:00am-11:15am	Break
11:15am-12:00pm	Speaker - The Honorable Deidre Edmonds, Probate Judge of Horry County - "Trust and other related issues"
12:00pm-1:30pm	Lunch (on your own)
2:00pm-4:00pm	Assessor's Breakout Session Auditors, Treasurers, & Tax Collectors Breakout Session
6:30pm-7:30pm	President's Reception
7:30pm-9:00 pm	Award's Banquet - Jeff Flanders, Speaking and Entertainment
9:00pm-12:00am	Dance - Entertainment provided by <b>Second Nature</b>

## **Saturday, May 5, 2012**

8:00am-9:00am	Continental Breakfast
9:00am-1:00pm	SCAAO Spring Business Meeting; President Jacky Hunter, Presiding

## **Sunday, May 6, 2012**

Adjournment



# County Assessors of South Carolina

**President**

Doretta Elliott  
Bamberg County  
P.O. Box 511  
Bamberg, S.C. 29003

**Vice President**

Kyle Johnson  
Darlington County

**Secretary/Treasurer**

Toy Glennon  
Charleston County

**Board Members**

**2011-2012**

Tommy Hill  
Colleton County

LaKeisha Bryant  
Edgefield County

**2011-2013**

Mike Freeman  
Anderson County

Norman Anderson  
Lancaster County

**Parliamentarian**

Debbie Adkins  
Greenville County

**Legislative Chairman**

John Cloyd  
Richland County

## **2013 SCAAO EDUCATIONAL CONFERENCE**

Friday, May 4, 2013

2:00 - 4:00 PM - Assessor's Breakout Session

**REMEMBER TO BRING DOOR  
PRIZES WITH YOU TO THE  
SPRING CONFERENCE!**



# SC Association of Auditors, Treasurers & Tax Collectors

**2012 - 2013 Officers**

**President**

Sharon West - Spartanburg Co Auditor

**President - Elect**

Carolina Richardson - Sumter Co Treasurer

**Vice President**

Donna Lominack - Newberry Co Auditor

**Secretary**

Linda Mock - Georgetown Co Auditor

**Treasurer**

Jason Phillips - Anderson Co Treasurer

**Parliamentarian**

Belinda Copeland - Darlington Co Treasurer

**Chaplain**

Jill Kintigh - Greenville Co Treasurer

## **IMPORTANT INFORMATION:**

The SCATT Spring Conference will be held at Beach Cove Resort on April 14<sup>th</sup> and 16<sup>th</sup>. We will be installing our officers to serve for the 2013-2014 year. Officers for the new year from July 1 through June 30 will be:

- President – Carolina Richardson
- President Elect – Donna Lominack
- Vice-President – David Adams
- Secretary – Sally Mouzon
- Treasurer – Jason Phillips

## 2013 SCAAO Swearing-In of New Officers

Executive Secretary, Jerry Robertson passes the gavel to newly elected President, Jacky Hunter.






**IMPORTANT REMINDER:**

Please remember to  
bring **door prizes** with  
you to the Spring  
Conference.



**REMEMBER...**

All nominations for the Max G. Rush  
Award are due by June 1, 2013. Please  
turn in nominations to Jacky Hunter,  
2013 SCAAO President.



# SOUTH CAROLINA CHAPTER

International Association of Assessing Officers

## **IAAO CANDIDATES CLUB**



The Professional Designations Program offers 5 Internationally Professional Designations. They are:

- CAE** – Certified Assessment Evaluator
- AAS** – Assessment Administration Specialist
- CMA** – Cadastral Mapping Specialist
- RES** – Residential Evaluation Specialist
- PPS** – Personal Property Specialist

Jeff Hunt, CAE Memorial Candidates Assistance Trust offers limited scholarship support to assist Candidates in the IAAO Professional Designation Program.

For requirements for each designation or a candidacy application simply go to the IAAO website @ [www.iaao.org](http://www.iaao.org) and go to Professional Designations. You may also contact Dians Sharp at 843/255-2409 or [dians@bcgov.net](mailto:dians@bcgov.net).

**WWW.IAAO.ORG**

# SCAAO NEWSLETTER

Ashley Miles, *Editor* - 864-617-0766

Eric Rowell, *Photographer*

SCAAO

PO Box 8002

Anderson, SC 29622

Phone: 864-617-0766

Fax: 864-260-4099

Email: amiles@andersoncountysc.org

## SCAAO MEMBERSHIP APPLICATION

**JANUARY 1—DECEMBER 31, 20\_\_**

Date \_\_\_\_\_ Renewal \_\_\_\_\_ New Application \_\_\_\_\_

Enclosed is a check payable to the SCAAO in the amount of \$ \_\_\_\_\_ for dues  
as a Regular \_\_\_\_\_ or Associate \_\_\_\_\_ Member.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

<b>Annual Dues:</b>
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<b>Regular</b>	<b>\$25.00</b>
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<b>Associate</b>	<b>\$30.00</b>
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Jurisdiction: County \_\_\_\_\_ State Agency \_\_\_\_\_ or Company \_\_\_\_\_

Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

Appraiser License # \_\_\_\_\_ Years of Appraisal/ Assessment Field \_\_\_\_\_

Designations Held \_\_\_\_\_

\_\_\_\_\_ E-mail \_\_\_\_\_

Signature

**Mail to: SCAAO, c/o Adriane Shealy, Treasurer - 803-239-6912**

**PO Box 299, Little Mountain SC 29075**